



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH DIVISION OF HIV AND STD PROGRAMS

VACANCY ANNOUNCEMENT

QUALITY IMPROVEMENT SPECIALIST / RN

The Division of HIV and STD Programs is seeking a Quality Improvement Specialist/RNII to join the highly motivated and diverse team of licensed and unlicensed staff in the Quality Improvement & Program Support Unit. The Quality Improvement Specialist/RNII will have an opportunity to expand beyond the provision of direct patient care while utilizing their critical thinking and specialized healthcare knowledge to enhance quality of care and healthcare systems accessed by some of Los Angeles County's most vulnerable patients.

This unique and exciting opportunity is designed to promote and enhance professional growth through both independent and collaborative work focused on: policy development and implementation, team leading and/or supervision and committee involvement in support of the Program's public health improvement objectives and regulatory compliance activities.

Minimum Requirements:

- Permanent Los Angeles County employee currently holding the payroll item of RNI or RNII, or be reachable on a RNI or RNII list
- Valid RN license

The duties and responsibilities of the position include but are not limited to:

- Grievance and Incident Management, Customer Service and Team Leading;
- Development/implementation of various quality improvement initiatives and activities;
- Development/implementation of routine and as needed staff development and capacity building activities;
- Lead and/or participation in various data management and regulatory reporting activities.

Desirable Qualifications:

- Spanish Speaking
- Strong written and verbal communication skills
- Strong computer skills/experience with MS Office programs including Word, Excel, PowerPoint
- Self-motivated, flexible and strong interpersonal skills

Work location: **Division of HIV and STD Programs**
600 S. Commonwealth Ave., Los Angeles, CA 90005

Interested candidates should submit a resume, copies of last two performance evaluations, and copies of last two year's attendance record to:

Division of HIV and STD Programs
Attn: Amber Holloway
600 S. Commonwealth Ave., 11th Floor, Los Angeles, CA 90012
Telephone: (213) 351-8029
E-mail: AHolloway@ph.lacounty.gov

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